

## CITY OF STANWOOD

Stanwood City Council met in regular session on 1/11/2021, at 7:00 pm in Council Chambers. Council present: Adams(zoom), Pierce, Tharp, Jones(zoom) and Deppe. Also present: Clerk VonBehren, Sue Hall, PWD Champeau(zoom) Richard Meyer, Rodney VonMounster, Judy Birely, Warren Wethington, Tony Wagner and Ryan Pierce(zoom).

Mayor McAtee called the meeting to order at 7:00

**Consent Agenda:** Motion by Deppe, seconded by Pierce to approve agenda as posted, prior minutes, claims and finance report. All ayes.

**Visitors** -None

### Reports

**Mayor:** McAtee attended the virtual mayors meeting and took 2 messages from residents.

**Clerk/Zoning:** Clerk VonBehren will be attending class on January 15<sup>th</sup> and 22<sup>nd</sup> via zoom. The FEMA inspection is completed and still working on reports. Clerk will be on vacation the week of January 25<sup>th</sup>, and all departments have their budget worksheets. Clerk will start on drafting a proposal for bids for garbage bids.

**PWD:** Champeau reported the new water main on Preston Street is installed. HR Green is working on completing the NPDES permit for the DNR and all the snow piles are moved off Broadway Street.

**Fire:** Minutes from meeting were reviewed. Pierce reported no calls, Santa was a hit. 2 people will be attending the EMT class in Clarence, the new truck should be delivered in June/July and they are trying to host a FF1 class in Stanwood in the fall.

**Sheriff:** Written report was received with approximately 88 total calls in Stanwood.

**Park:** None

**Library:** Written report was reviewed. They will be getting a sign from CR signs to place at the intersection of Hwy 30 and 38. The board approved to eliminate fines and they are doing curb side service during normal business hours. The board is still looking for 1 board member.

**EMS:** Richard Meyer reported the new ambulance is in service and had 3 calls in January. Council was presented with the Annual report. Discussion was held on the way that the volunteers are paid and clarification needs to be made on active members receiving pay for keeping active EMT license.

**Council:** None

### New Business

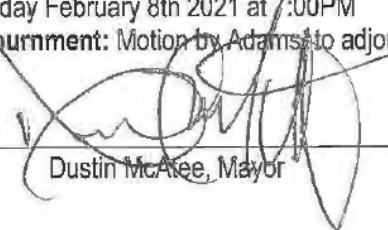
Approval of EMS members was tabled until all background checks and applications are on file. Motion by Adams, seconded by Pierce to approve pay application #1 to Boomerang Corp. Roll call vote, all ayes. Motion by Deppe, seconded by Jones to approve the construction permit application, roll call vote, all ayes. Motion by Pierce, seconded by Tharp to approve Resolution 2021-01, Committees and Appointments, all ayes. Motion by Deppe, seconded by Tharp to approve Jeff and Tasha Clark to the fire department. All ayes. Approval of Dollar General liquor license was tabled until February meeting. Motion by Jones, seconded by Tharp to set public hearing for max levy rate for February 8<sup>th</sup> at 7pm. All ayes. Discussion was held on personal policy and holiday pay. An amendment will be made to state all holiday pay (8 hours per day) will be paid at regular rate in addition to hours worked during that week. Clerk will advertise for snow removal from residence sidewalks that have not been cleared after 24 hours after snow fall. There will be a minimum rate of 1 hour per property owner. Motion by Adams, seconded by Pierce to approve change order #4, roll call vote all ayes.

### Old Business

Clerk updated on the Preston Street nuisance; she will be attending the trial conference on February 4<sup>th</sup>

**Schedule next meeting:** Budget work session on Monday January 18<sup>th</sup> at 6:00pm. Next regular meeting was scheduled for Monday February 8<sup>th</sup> 2021 at 7:00PM

**Adjournment:** Motion by Adams to adjourn at 8:04 p.m., second by Deppe, all ayes.

  
Dustin McAtee, Mayor

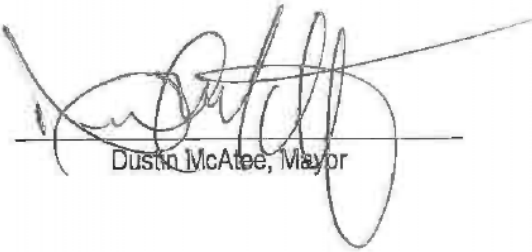
ATTEST:

  
Stephanie VonBehren, City Clerk

## **CITY OF STANWOOD**

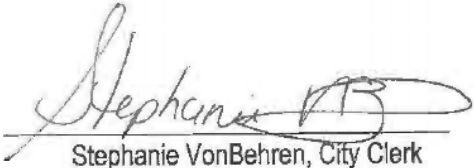
Stanwood City Council met in special session on 2/2/2021, at 6:00 pm in Council Chambers. Council present: Adams(zoom), Dennis, Pierce, Tharp and Deppe. Also present: Clerk VonBehren, Sue Hall, PWD Champeau(zoom)

Meeting was called to order at 6:33, after budget work session. 3 bids were received for the snow removal of residential sidewalks. Motion by Tharp, seconded by Jones to accept the low bid to Deppe Construction. Roll call vote, Ayes, 3 abstain, 1. Clerk will prepare 24 hours notice for Wednesday morning. Motion by Tharp, seconded by Pierce to adjourn at 6:43, all ayes.



Dustin McAtee, Mayor

ATTEST:



Stephanie VonBehren, City Clerk

## CITY OF STANWOOD

Stanwood City Council met in regular session on 2/8/2021, at 7:00 pm in Council Chambers. Council present: Adams(zoom), Pierce(8:15), Tharp, Jones and Deppe. Also present: Clerk VonBehren, Sue Hall, PWD Champeau, Richard Meyer, Bob Davidson, Rodney VonMounster, Warren Wethington, Tony Wagner, Sheriff Deputy, and Ryan Pierce(zoom).

Mayor McAtee called the meeting to order at 7:00

**Consent Agenda:** Motion by Jones, seconded by Tharp to approve agenda as posted, prior minutes, claims and finance report. All ayes.

**Visitors** -Bob Davidson had a complaint on the poor conditions of the streets and the sidewalk clearing. Mayor stated we are still working on the streets.

### Reports

**Mayor:** McAtee attended several virtual meetings, and the cities mask mandate will stay in effect.

**Clerk/Zoning:** Clerk VonBehren still working with FEMA for information needed for reimbursement.

**PWD:** Champeau reported he attended a class on water tank inspection, waiting on testing for permit and they Preston street project will continue next week.

**Fire:** I fire call, their meeting was delayed until Feb 14<sup>th</sup>, the budget is complete and 2 members are taking the EMT class. Snow around fire hydrants was discussed, it was asked of residence to help clear the hydrants.

**Sheriff:** Written report was received with approximately 78 hours for total calls in Stanwood. The contract for service was submitted for approval, and the jail is now open for visitors.

**Park:** 3 rentals in February

**Library:** No report.

**EMS:** Richard Meyer reported 10 calls in January. The written report was reviewed. A grant has been submitted, EMS board is drafting 28E agreements with the townships, incentive pay was discussed, and background checks.

**Council:** None

### New Business

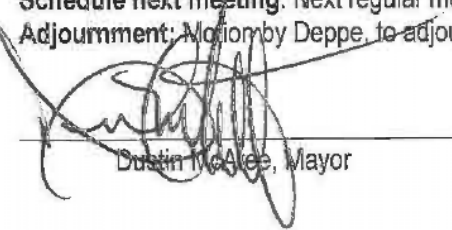
Public hearing was opened at 7:26 no written or oral objections to the max levy rate. Public hearing was closed at 7:59. Motion by Adams, seconded by Tharp to approve Max levy rate. Roll call vote, all ayes. Motion by Jones, seconded by Adams to approve Resolution 2021-04, amending benefits policy. Roll call vote all ayes. After the budget discussions motion by Tharp, seconded by Pierce to approve Resolution 2021-03, setting salaries. Roll call vote, all ayes. Discussion was held on the draft for garbage and recycling bids, clerk will advertise and send notice. Discussion was held on EMS, Fire and Library Budgets. Motion by Jones, seconded by Adams to leave the Approve the dollar amount of the budget as presented but not to increase the incentive pay and balance the revenues by adjusting the city contribution. Roll call vote, all ayes. Motion by Jones, seconded by Deppe to approve the Fire budget as presented, roll call vote, all ayes. Motion by Jones, seconded by Deppe to approve the Library budget as presented, roll call vote all ayes. Discussion was held on background checks for all volunteers and employees. Clerk was directed to draft a policy stating all new hires and volunteers, with the exception of EMT's, would be required to have a background check upon hire or joining service. There had been a lack of reports submitted to council and the council would like to see monthly reports from departments. Discussion was held on incentive pay and attendance. Motion by Tharp, seconded by Adams to approve liquor license for Dollar General. Roll call vote, all ayes. Motion by Deppe, seconded by Adams to approve Permanent sign easement upon approval from church. All ayes. Motion by Jones, seconded by Tharp to set public hearing for budget approval for March 8<sup>th</sup> at 7pm.

### Old Business

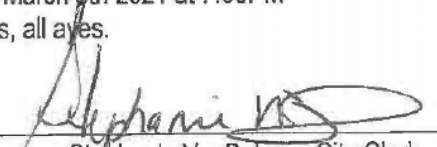
Clerk updated on the Preston Street nuisance; non-jury trial is set for March 4th

**Schedule next meeting:** Next regular meeting was scheduled for Monday March 8th 2021 at 7:00PM

**Adjournment:** Motion by Deppe, to adjourn at 8:50 p.m., second by Adams, all ayes.

  
Dustin McAtee, Mayor

ATTEST:

  
Stephanie VonBehren, City Clerk

## CITY OF STANWOOD

Stanwood City Council met in regular session on 3/8/2021, at 7:00 pm in Council Chambers. Council present: Adams, Pierce, Tharp, Jones(zoom) and Deppe. Also present: Clerk VonBehren, Sue Hall, PWD Champeau(zoom), Richard Meyer, Rodney VonMounster, Warren Wethington, Tina Jones, Roy Stillwagon(zoom), Ryan Pierce and others dialed in on zoom.

Mayor McAtee called the meeting to order at 7:00

**Consent Agenda:** Motion by Jones, seconded by Tharp to approve agenda as posted, prior minutes, claims and finance report. All ayes.

**Visitors** - Tina Jones and Roy Stillwagon had concerns about the condition of Preston Street. Decision was made to close a portion of Preston Street until it dries up and settles more. Residents can use the temporary road. PWD Champeau will put more rock on the temporary road, and put the detour signs. Clerk will post this update on Facebook and CodeRed.

### Reports

**Mayor:** McAtee attended the Lower Cedar Water Shed meeting and was elected to the executive board. He also attended the EMS Board and EMA/911 board meetings.

**Clerk/Zoning:** Clerk VonBehren still working with FEMA, it was suggested to contact local legislatures for guidance. She attended the court hearing for the 203 E. Preston Street nuisance property. There has been a lot of complaints about cats and dogs running. She will start sending out letters to neighborhoods. The part-time position will be advertised in the Anamosa paper and will check into the DNR Free Tree Seedlings program

**PWD:** Champeau reported he met with the engineers for elevation on the waterway from Hwy 38 to 1st Ave. Boomerang have completed the water and sewer line installation. They will do the grading and seeding once the ground dries out. DOT has contacted him concerning the storm water drain cover on Elm Street and Hwy 30.

**Fire:** 1 natural gas leak call. All fire personnel are CPR certified.

**Sheriff:** Written report was received with approximately 68.10 hours for total calls in Stanwood. The new radio system should be completed in the fall of 2022.

**Park:** 3 rentals in March. May and June dates are filling up fast.

**Library:** Written minutes received. The Library will be doing a story hour for Easter depending on the Fire Dept. Egg Hunt.

**EMS:** The written report was reviewed of 19 calls to date. Richard Meyer reported monthly training was on delivery of babies and the inventory is done and the Ambulance was washed. Letters were sent to the townships to see if there is interest in a 28E agreement for funding.

### New Business

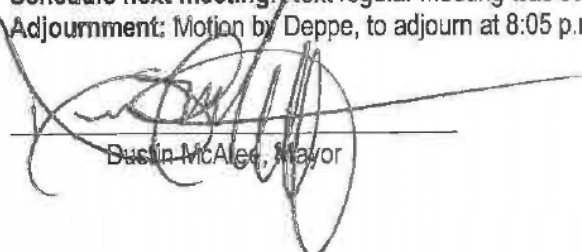
Public hearing was opened at 7:43 no written or oral objections to the Budget. Public hearing was closed at 7:47. Motion by Deppe, seconded by Pierce to approve Resolution 2021-06, Adopting the FY 2022 Budget. Roll call vote, all ayes. Motion by Tharp, seconded by Adams to approve Resolution 2021-07, Adopting the Hazard Mitigation Plan. Roll call vote- all ayes. Motion by Adams, Seconded by Deppe to approve Fire 28E agreements with Dayton Township, Fremont Township and Fairfield Township. Roll call vote, all ayes. Motion by Tharp, seconded by Pierce to approve 28E agreement with Cedar County Sheriff. Roll call vote- all ayes. Motion by Adams, seconded by Pierce to approve \$15.00 per hour wage for temporary part time help until someone is hired. Roll call vote ayes-Adams, Pierce, Tharp, and Jones. Abstain- Deppe. Discussion was held on the Background check policy. Clerk will consult with attorney on questions and changes.

### Old Business

Clerk updated on the Preston Street nuisance; trial was March 4th. Clerk and City attorney presented the court with testimony and pictures. It was requested to the courts that the property gets cleaned up in accordance with the ordinances. Courts will make a ruling at a later date.

**Schedule next meeting:** Next regular meeting was scheduled for Monday April 12th 2021 at 7:00PM

**Adjournment:** Motion by Deppe, to adjourn at 8:05 p.m., second by Adams, all ayes.

  
Dustin McAtee, Mayor

ATTEST:

  
Stephanie VonBehren, City Clerk

## **CITY OF STANWOOD**

Stanwood City Council met in regular session on 4/12/2021, at 7:00 pm in Council Chambers. Council present: Adams(zoom), Pierce(7:30), Tharp, Jones and Deppe. Also present: Clerk VonBehren, Sue Hall, Richard Meyer, Rodney VonMounster, Warren Wethington, Kevin Knoche, Joe Fontenot, Chad Fall, Matt Pivit, Ron Oveson, Brice Oveson, Rod Ness, Jon Bell, and 4-H leaders and members.

Mayor McAtee called the meeting to order at 7:00

**Consent Agenda:** Motion by Jones, seconded by Tharp to approve agenda as posted, prior minutes, claims and finance report. All ayes.

**Visitors** -The New Horizons 4-H group presented the Fire Department and the EMS Service with a donation check for \$200 each. Rod Ness and Jon Bell presented the city with an Iowa Home Base sign and information on the program to bring veterans to live and work in Cedar County.

### **Reports**

**Mayor:** McAtee attended the EMA/911 and crime stoppers meetings.

**Clerk/Zoning:** Clerk VonBehren reported completing the payroll and insurance audits, sending several letters concerning junk on properties, dogs running and problems with golf carts/atv's. The 4-H groups will be helping with the reconstruction of the flower bed at the Tenley Industrial sign. She will be coving checking pumps on Monday and Tuesday while PWD on vacation. Discussion was held on options of leaving the temp road for construction as an alley. She will consult with the engineer on the price adjustment and what needs to be done to keep as an alley. It was suggested to maybe place sign as emergency access only on that portion. The City should be receiving \$91,267.54 from the American Relief Plan.

**PWD:** Champeau written report was reviewed, He is working with well company to fix relays and completing projects from storm damage. He will be conducting an interview on Wednesday.

**Fire:** 1 assist in a structure fire and a controlled burn. Hosted the Easter Egg hunt and have 2 possible new applicants.

**Sheriff:** Written report was received with approximately 63.20 hours.

**Park:** May 8<sup>th</sup> was set to work on putting up the park playground equipment.

**Library:** Written minutes received. Joe introduced himself as the new president and gave an update on making the librarians at equal duties and pay on a trial basis until July 1<sup>st</sup>.

**EMS:** The written report was reviewed of 28 calls to date. Richard Meyer reported monthly training was on infants and toddler emergencies.

### **New Business**

Bids were reviewed for garbage and recycling pickup. Motion by Jones to approve Oveson Refuse and Recycling at \$20 per household with a 3-year contract, motion died for lack of a second. Motion by Tharp to approve Republic Service at \$18.02 per household with a 5-year contract and a 3.5% increase per year and providing garbage and recycling carts. Seconded by Pierce, Roll call vote- Ayes- Deppe, Pierce, Tharp, Nays- Jones, Adams. Other bid received was from Waste Management for \$19.50 with 5-year contract and 4% increase per year. New contract will start on July 1<sup>st</sup>. Chad Fall from Cedar

Communications presented the council with the contract increases for residence with cable TV. If the city waives the franchise fee the residence can expect about an \$5.00 per month increase, with the franchise agreement the residence could see about an \$10.00 per month increase. Motion by Jones, seconded by Pierce to waive the franchise fee. Roll call vote- all ayes.

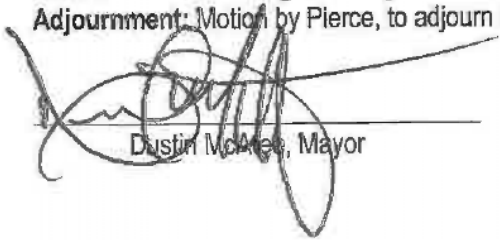
Discussion was held on holding a city clean-up day. Motion by Jones, seconded by Deppe to approve Oveson Refuse & Recycling estimate for collection on May 17<sup>th</sup>. PWD and City Clerk can also help them. All items must be bagged or bundled and placed at curb. Roll call vote- all ayes. Motion by Tharp, seconded by Adams to approve Background checks policy as amended. Roll call vote- all ayes. Motion by Tharp, seconded by Pierce to approve pay application to Boomerang Corp, all ayes. Motion by pierce, seconded by Deppe to approve bid from Stanley Roofing for \$17,048 to apply rubber coating to building, and look at other city buildings. All ayes, other bid was from Robison Construction for replacing steel at Fire station at \$22,110.56. Motion by Jones, seconded by Tharp to approve setting hearing for Notice of Violation for Stanwood Food Mart for May 10<sup>th</sup> at 7pm. Roll call vote, all ayes. Motion by Adams, seconded by Pierce to accept the DOT maintenance agreement, all ayes. Discussion was held on placing stop sign at the corner of Broadway Street and Main Street for east bound traffic, making it a 3 way stop. Motion by Jones, seconded by Deppe to approve, all ayes. Motion by Jones, seconded by Adams to approve certifying delinquent fees for 201 E. Center Street, 201 W. Broadway and 105 E. Broadway for delinquent snow removal fees. All ayes.

**Old Business**

Clerk updated on the Preston Street nuisance; no court order has been entered yet.

**Schedule next meeting:** Next regular meeting was scheduled for Monday May 10th 2021 at 7:00PM

**Adjournment:** Motion by Pierce, to adjourn at 9:15 p.m., second by Deppe, all ayes.



\_\_\_\_\_  
Dustin McAtee, Mayor

ATTEST:



\_\_\_\_\_  
Stephanie VonBehren, City Clerk

## **CITY OF STANWOOD**

Stanwood City Council met in regular session on 6/14/2021, at 7:00 pm in Council Chambers. Council present: Adams, Tharp, Deppe and Jones. Also present: Clerk VonBehren, Sue Hall, Richard Meyer, Terri Knapp, Ron Oveson, Kris Steiner, Kim Neher, Joe Fontant, Karen Baines, Warren Wethington, Jon Sheer and Greg Pierce.

Mayor McAtee called the meeting to order at 7:00

**Consent Agenda:** Motion by Adams, seconded by Deppe to approve agenda as posted, prior minutes, claims and finance report. All ayes.

**Visitors** -Kris Steiner spoke about renewing the contract with Oveson for refuse and recycling pickup. The city took the lowest bidder and the contract has been signed with Republic Service. She also had some concerns with the fence on S. Ash Street. She stated it poses a safety concern because of the height. The fence is 2 inches too tall and the property owners have been notified.

### **Reports**

**Mayor:** McAtee assisted with some citizens' complaints and attending the county meeting on budget amendments.

**Clerk/Zoning:** Clerk VonBehren reported an illegal sewer dump has been capped, waiting on final decision on FEMA, payroll audit is complete with the premium increasing due to increase in EMS wages, Iowa League of Cities Conference is September 15-17 in Coralville, Letters have been sent about mowing and fireworks. Fidelity Bank and Trust interest rate on accounts decreased .25%. She will be on vacation June 16<sup>th</sup> thru 21<sup>st</sup>.

**PWD:** Champeau reported the fire station roof and Tenley sign are repaired from storm, Friday the playground will be installed, and new water pump has been installed. The sidewalks and concrete in front of City hall is completed and they are still working on some stump grindings.

**Fire:** Meeting minutes were reviewed. Greg Pierce reported 2 new members on probation, 1 new full member. They are applying for DNR grant for new gear and county meeting training was on Railroad emergencies. There will be some members going to Fire Training School in Des Moines.

**Sheriff:** Written report was received with approximately 76 total calls. Warren touched base a drug and stolen guns recovered in search warrants.

**Park:** Still having problems inside the Restrooms with broken holders and toilet paper clogging the toilets.

**Library:** Written minutes received; the sign will be getting set next week.

**EMS:** The written report was reviewed of 52 calls to date. Training was on the LUCAS device & race car emergencies. They will be helping with the races in Tipton.

### **New Business**

Jon Sheer and Terri Knapp spoke to council on why they are interested in vacant council seat. Terri was the name drawn from the hat, therefore motion by Tharp, seconded by Adams to approve Resolution 2021-13 Appointing Terri Knapp as Council Person. Roll call vote, all ayes. Mayor McAtee administered her oath of office. Public hearing opened at 7:57. First reading or Ordinance # 237; Amending solid waste rates, Ordinance # 238; Amending sewer rates, and Ordinance #239; Amending water rates. Mayor would like to have attorney clarify that all households must pay for solid waste whether they use the contacted company or not. The city has to pay the county assessment on per capita. Clerk will consult attorney. New solid waste rates will be 19.02 per household with a 3.5 % increase for 5 years. There will be a 2% increase on water and sewer rates. Second reading will be July 12<sup>th</sup>. Public hearing was closed at 8:09. Motion by Tharp to approve Ordinance # 237 as amended, seconded by Deppe, roll call vote, all ayes. Motion by Adams, seconded by Tharp to approve Ordinance # 238, roll call vote, all ayes. Motion by Knapp, seconded by Jones to approve Ordinance # 239, roll call vote all ayes. Permission was given to Tony Wagner to close West Street on July 10<sup>th</sup> from 7:30 am until 3 pm for an auction. Discussion was held on replacing the culvert on Preston Street, Tony Wagner would like to look at it and submit an estimate. Motion by Deppe, seconded by Jones to approve tobacco permit for Dollar General, all ayes. Motion by Jones, seconded by Deppe to approve Tobacco permit for Stanwood Food Mart, all ayes. Motion by Adams, seconded by Jones to approve pay application to Boomerang Corporation, all ayes. Council would like to have a written agreement before final pay application to raise man holes upon laying asphalt. Clerk will check into amending the Planning & Zoning and Board of Adjustments Boards to 5 member boards instead of 7. Motion by Adams, seconded by Deppe to approve Resolution 2021-14, Keep Iowa Beautiful/Hometown pride scope of work. Discussion was held on moving forward on the 211 & 213 Broadway Street Properties. Ideas were given to reuse the brick in future buildings or projects. Clerk is working with ECIA, DNR and SHPO on the planning and vision of the property. There will be site

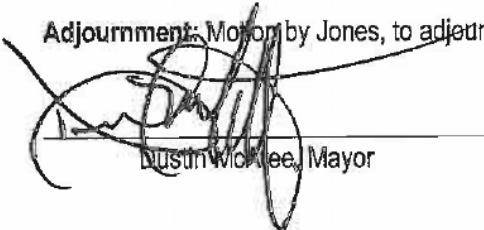
visit on June 29<sup>th</sup> at 1:30. Motion by Deppe, seconded by Jones to approve bid from Boland Recreation to reinstall playground equipment. Roll call vote, all ayes.

**Old Business**

Clerk updated on the conditions of the nuisance properties. Court order was entered on May 28<sup>th</sup> for the property at 202 E. Preston Street, property owner was fined \$750.00 and given 30 days to come into compliance with Ordinances. If they fail to do so, and additional \$100 per day fine will be assessed. Clerk was directed to send nuisance letters, and consult with attorney on fence ordinance.

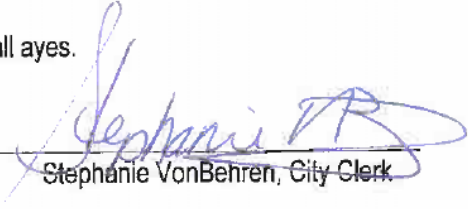
**Schedule next meeting:** Next regular meeting was scheduled for Monday July 12th 2021 at 7:00PM

**Adjournment:** Motion by Jones, to adjourn at 9:11 p.m., second by Adams, all ayes.



\_\_\_\_\_  
Dustin McVee, Mayor

ATTEST: \_\_\_\_\_



\_\_\_\_\_  
Stephanie VonBehren, City Clerk

## **CITY OF STANWOOD**

Stanwood City Council met in regular session on 7/12/2021, at 7:00 pm in Council Chambers. Council present: Adams, Deppe, Knapp and Jones. Also present: Clerk VonBehren, Sue Hall, Richard Meyer, Warren Wethington, Dawn & Laura from ECIA and Ryan Pierce.

Mayor McAtee called the meeting to order at 7:00

**Consent Agenda:** Motion by Adams, seconded by Jones to approve agenda as posted, prior minutes, claims and finance report. All ayes.

**Visitors** -Discussion was held on the trees planted in the city right of way and the flower boxes. Council agreed the trees need to be removed from city right of way by August 2<sup>nd</sup>, and the flower boxes are the property owner's responsibility. Dawn and Laura From ECIA spoke to the council about the planning of the Broadway Properties. Phase 1 is completed and permission was given to start Phase 2, which includes the asbestos removal. ECIA will consult with Terracon about getting a proposal for their services to oversee the project and deconstruction. The State Historical Preservation Office (SHPO) will be contacted to complete their assessment of the property. The City will be applying for several grants to have the building deconstructed.

### **Reports**

**Mayor:** McAtee assisted with some citizens' complaints/trash pickup and the Iowa Mayors meeting. Cedar County Mayors meeting will resume this month.

**Clerk/Zoning:** Clerk VonBehren reported attending several site visits and meetings on the Broadway Street Property, several letters sent about mowing and junk on properties. A fence was measured and property owner was notified it is 1 inch to tall. Clerk will look at other cities' ordinances on fence height pertain to the height the boards are set off the ground.

**PWD:** Champeau reported the playground at the park is setup and new wood chips were spread. They have painted the lines on Broadway Street and well #2 had to have the relays changed.

**Fire:** Chief Pierce reported 3 trucks attended the parade in Tipton, 2 new members will complete the background check. Discussion was held on fixing the timer for the siren and set at noon only. 5 members will be attending Fire School in Ames on the weekend.

**Sheriff:** Written report was received with approximately 73 total calls for Service. The county is still looking for property to install new radio towers.

**Park:** Most Saturdays in July and August are booked and kids were seen climbing on the roof. The new fence should be installed next week.

**Library:** None

**EMS:** Richard Meyer reported 15 calls last month, 68 to date and they did training online.

**Council:** Jones will start attending the CCEDCO meetings to represent Stanwood.

### **New Business**

Motion by Adams, seconded by Deppe to approve DOT permit for gas line replacement along Hwy 38, all ayes. Public hearing was opened at 8:40. No written or oral objections were received. The public hearing was closed at 8:46. Motion by Jones, seconded by Deppe to approve Ordinance # 240, Amending Planning and Zoning Board members from 7 members to 5 members. Roll call vote, all ayes. Motion by Adams, seconded by Jones to waive second and third readings, roll call vote, all ayes. Motion by Jones, seconded by Adams to approve Ordinance # 237, Amending solid waste rates, Roll call vote, all ayes. Motion by Jones, seconded by Knapp to waive third reading, roll call vote, all ayes. Motion by Deppe, seconded by Adams to approve Ordinance # 238, Amending sewer rates, roll call vote, all ayes. Motion by Jones, seconded by Deppe to waive third reading, roll call vote, all aye. Motion by Jones, seconded by Deppe to approve Ordinance # 239, Amending water rates, roll call vote, all ayes. Motion by Jones, seconded by Adams to waive 3<sup>rd</sup> reading, roll call vote all ayes. Motion by Deppe, seconded by Jones to approve estimate from JJJ Enterprises for fixing the culvert on Preston Street. All ayes. Discussion was held on the review of the EMS Board. There was some concern with the almost 5 months lapse in billing and some communication issues with an EMT and meeting and training dates and times. Clerk will consult with Coordinator Coppess about them. Clerk will talk to board about the planning of the Broadway Property site. Discussion was held on implementing a fine for the property owner if in violation of the ordinance. First penalty will be \$100, second and after will be \$500 within 24 months, Clerk will draft Ordinance change for next meeting. Discussion was held on rocking the water way thru the park. Jones is willing to donate the equipment and Champeau will consult the DNR. Clerk will ask the school about building a bridge to cross over the water way.

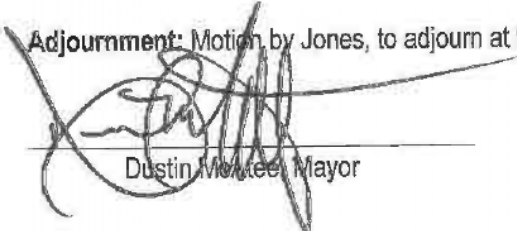
Motion by Jones, seconded by to approve Ben Mathis and Shelby Eicher as fire department members pending completed background checks. All ayes.

**Old Business**

Clerk updated on the conditions of the nuisance properties.

**Schedule next meeting:** Next regular meeting was scheduled for Monday August 9th 2021 at 7:00PM

**Adjournment:** Motion by Jones, to adjourn at 9:24 p.m., second by Deppe, all ayes.

  
Dustin Montee, Mayor

ATTEST:

  
Stephanie VonBehren, City Clerk

## **CITY OF STANWOOD**

Stanwood City Council met in regular session on 8/9/2021, at 7:00 pm in Council Chambers. Council present: Tharp, Deppe, Knapp and Jones. Also present: Clerk VonBehren, Sue Hall, Deb Meyer, Megan Meyer, Warren Wethington, Ryan Pierce, Greg Pierce, Kyle Dennis, Walter VanHeel, and Rod VonMounster.

Mayor McAtee called the meeting to order at 7:02

**Consent Agenda:** Motion by Jones, seconded by Deppe to approve agenda as posted, prior minutes, claims and finance report. All ayes.

**Visitors** -None

### **Reports**

**Mayor:** McAtee attended the Cedar County Watershed meeting and will be joining the Iowa Mayors association.

**Clerk/Zoning:** Clerk VonBehren reported the school shop class is not interesting in leading a project to building a bridge at the park, but would be willing to help. Other cities require residence to cut fence boards if they want to place off the ground. Request from resident to place 300 feet of recycled asphalt in an alleyway was denied. Tiffany Adams has resigned from Council. Clerk will public notice to appoint at September meeting. She attended training on Alert Iowa, this program could replace the Code Red the city currently uses. She is completing the FEMA grant application for generators at the fire station and park shelter. Request from Resident to make payment on invoice due to nuisance property clean up. Council agreed to draft contract giving resident 1 year to pay, but if defaults the remainder of payments will be assessed on property taxes. A grant was received for computers and laptops for city staff, Fire Chief, EMS coordinator, public works director and city clerk will all receive a laptop. She will be on vacation August 12<sup>th</sup> thru 18<sup>th</sup>.

**PWD:** Champeau reported the fence at the park is completed, the relays at well #2 are replaced, culvert on Preston Street is completed and he is working with Woodruff Construction to fix a diffuser line at the WWTF. He will be in classes August 17<sup>th</sup> and 18<sup>th</sup>.

**Fire:** Chief Pierce reported 1 call for weather watch. 2 members are attending AEMT classes and there will be a pork tenderloin supper on October 23<sup>rd</sup> from 5-8pm. Minutes from the meeting were reviewed. They will be participating at the community event on August 22<sup>nd</sup>.

**Sheriff:** Written report was received with approximately 52 total calls for Service. The county is still looking for property to install 1 new radio tower. He will follow up on vehicles parked on the sidewalk

**Park:** JJJ Enterprises should be getting estimate on rocking the waterway at the park.

**Library:** Minutes from the July and August meeting were reviewed. The sign is put up and are waiting on electric to be installed.

**EMS:** Megan Meyer reported 13 calls last month, 4-Clarence, 3-Mechanicsville, and helped at the fairgrounds. They will be participating in the community event on August 22<sup>nd</sup>.

**Council:** None

### **New Business**

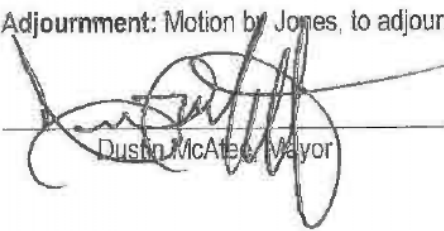
Motion by Knapp, seconded by Jones to approve final pay application to Boomerang Corporation, all ayes. Public hearing was opened at 7:43, First reading of Ordinance #241, Penalty of fireworks violation. Tharp does not agree with the City elected officials being able to issue fines. No other written or oral objections received. Public hearing was closed at 7:46. Motion by Deppe, Seconded by Jones to approve, Roll call vote, Ayes: Jones, Deppe, Knapp. Nay: Tharp. Second Reading will be September 13<sup>th</sup>. Council reviewed the Annual Street financial report. Discussion was held on the Electronic Acceptable Use Policies and Guidelines; final review will be in September. Stanwood Foodmart license was tabled. Jones presented the council with an blue print of her commercial portion of her building currently zoned industrial. She asked for clarification on being ADA compliant. The BOA stated she needed to be ADA compliant with adding a handicap parking spot. Motion by Knapp, seconded by Tharp to approve the BOA recommendation to allow a commercial space for the sale of nutritional products in the M1 district. Ayes: Tharp, Knapp, Deppe, Abstain: Jones. Motion by Tharp, seconded by Knapp to approve the BOA recommendation to allow a variance on the rear setback for Todd Sawyer to encroach with the overhang of a garage. Ayes: Tharp, Jones, Knapp, Abstain: Deppe.

**Old Business**

Clerk updated on the conditions of the nuisance properties: 203 E. Preston will have another hearing on September 1<sup>st</sup>, giving the defendant time to talk to his attorney that was appointed to represent him. Attorney suggested we give property owners at 105 E. Broadway until September 1<sup>st</sup> to clean up more, after that date he will file municipal infractions with the Cedar County Courts to get the property cleaned up. The property at 108 Boling was sent a letter about the weeds and the property at 305 S. Maple has been cleaned up. Notice was sent to the Union Pacific Railroad about the weeds and rock in the right of way, they have started spraying them.

**Schedule next meeting:** Next regular meeting was scheduled for Monday September 13<sup>th</sup> 2021 at 7:00PM

**Adjournment:** Motion by Jones, to adjourn at 8:08 p.m., second by Tharp, all ayes.

  
Dustin McAtee, Mayor

ATTEST:

  
Stephanie VonBehren, City Clerk

## **CITY OF STANWOOD**

Stanwood City Council met in regular session on 9/13/2021, at 7:00 pm in Council Chambers. Council present: Tharp, Deppe, Knapp and Jones. Also present: Clerk VonBehren, Sue Hall, Stephanie Rottman via zoom, PWD Champeau via zoom and David Bisbee via zoom.

Mayor McAtee called the meeting to order at 7:00

**Consent Agenda:** Motion by Jones, seconded by Knapp to approve agenda as posted, prior minutes, claims and finance report. All ayes.

**Visitors -None**

### **Reports**

**Mayor:** None.

**Clerk/Zoning:** Clerk VonBehren reported approving a building permit for River Valley and fence permit for Thirsty on 30. The contract for repayment of nuisance abatement was approved by the property owner and 1<sup>st</sup> payment was made. A grant is being applied for new welcome signs and upgrades to the water way at the park. The application for generators at the fire station and park shelter is completed. There will be a helicopter flying at low altitudes the end of the month around the city inspecting ITC transmission lines.

**PWD:** Champeau reported LL Pelling have completed the seal coating on the streets. There are doing some repair work on the generator at well. Central Tank has completed the water tower inspection and are submitting a bid for painting the exterior. Damage to the water tower from Derecho has been turned into insurance. PWD Champeau will be getting another bid for the repairs and was given authority to accept the lowest bid. Three companies have been contacted to submit a bid on tree removals for ash trees that are dead or dying in the city right of way and park.

**Fire:** Chief Pierce written report showed 3 calls, training with the air ambulance, upcoming training with River Valley, Applied for grant for AED. The Pork Tenderloin supper will be October 23<sup>rd</sup>, and the new truck will be here on September 17<sup>th</sup>.

**Sheriff:** Written report was received with approximately 97 calls for service.

**Park:** The football team is using the shelter on Thursdays for team supper.

**Library:** Minutes from the September was received. The Library will be open on Wednesdays for after school activities for the early outs. The library sign at Hwy 30/38 will have to be moved. CR signs did not follow the DOT permit pertaining to setbacks.

**EMS:** 96 calls to date, 19 to Tipton, 28 to Clarence

**Council:** Jones brought up the request from a citizen to have more community activities, such as a community pot luck.

### **New Business**

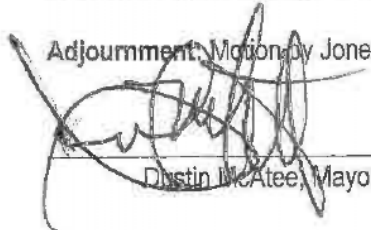
Stephanie Rottman spoke to the council about why she would like to be appointed to council. Motion by Deppe, Seconded by Jones to appoint her effective immediately. Roll call vote, all ayes. Public hearing for second reading of Ordinance # 241, Penalty for fireworks violation was opened at 7:27. Property owners caught lighting off fireworks will be fined \$100 for the first violation and \$500 for the second and any reoccurring violation within any 24-month period. There were no written or oral objections received. Tharp did not agree with the council members having the right to impose the fine. Public hearing was closed at 7:34. Motion by Deppe, seconded by Knapp, roll call vote Ayes: Deppe, Knapp, Jones and Rottman. Nay: Tharp. Motion by Jones seconded by Deppe to approve waiving of third reading, roll call vote, all ayes. Motion by Jones, seconded by Tharp to approve the FY 2021 Annual Financial Report. Motion by Deppe, seconded by Jones to approve the Electronic Acceptable Use Policies and Guidelines, roll call vote, all ayes. Motion by Tharp, seconded by Jones to approve Liquor and Beer/wine license for Stanwood Foodmart, all ayes. Motion by Deppe, seconded by Tharp to approve Resolution 2021-17, Naming depositories, roll call vote, all ayes. Motion by Tharp, seconded by Jones to donate \$150 to the Lions Club, all ayes. Motion by Tharp, seconded by Deppe to approve the Certificate of Competition for the Preston Street Sewer and water main Construction, all ayes. The City has received half of the ARP funding, discussion was held on using the fund for water tower painting and updating water or sewer lines. Motion by Tharp, seconded by Deppe to approve bid from JJJ Enterprises to fix the curb inlet along Highway 30, all ayes. David Bisbee spoke about a firework show that was requested on October 1<sup>st</sup> at the North Cedar Football Field. The 5-minute show will be after the game in celebration of 25 years of North Cedar. Motion by Jones, seconded by Knapp to approve, roll call vote, all ayes.

### Old Business

Clerk updated on the conditions of the nuisance properties: 203 E. Preston had a court hearing on September 1<sup>st</sup>, that the defended did not attend. The City is still requesting permission to get the property cleaned up. 105 E. Broadway has made progress and requested more time to keep cleaning up. Clerk will also be in contact with Union Pacific on the progress and other items behind city hall will be removed before October 1<sup>st</sup>. Clerk will contact attorney about the process to get the property at 201 E. Center in compliance with the City and County Ordinances. There also were a few letters sent about junk vehicles and grass/weeds violations.

**Schedule next meeting:** Next regular meeting was scheduled for Monday October 11th 2021 at 7:00PM

**Adjournment:** Motion by Jones, to adjourn at 8:15 p.m., second by Tharp, all ayes.

  
\_\_\_\_\_  
Dustin McAtee, Mayor

ATTEST:

  
\_\_\_\_\_  
Stephanie VonBehren, City Clerk

## CITY OF STANWOOD

Stanwood City Council met in regular session on 10/11/2021, at 7:00 pm in Council Chambers. Council present: Tharp, Rottman, Deppe, Knapp and Jones(via Zoom). Also present: Clerk VonBehren, Sue Hall, Richard Meyer, Sharon Gutwiler, Linda Coppess, Rodney VonMuenster, Judy Birely, Lisa Burch, Dawn Danielson, and Chris Wesseln.

Mayor McAtee called the meeting to order at 7:00

**Consent Agenda:** Motion by Tharp, seconded by Knapp to approve agenda as posted, prior minutes, claims and finance report. All ayes.

**Visitors** -Judy Birely inquired about if grass alleys are public property for residents to walk thru.

### Reports

**Mayor:** Mayor will be attending the EMA/911 meetings on the 21<sup>st</sup>.

**Clerk/Zoning:** Clerk VonBehren reported attending planning meetings and walk thru on the Broadway street property. The new computers and tablets are arriving from the grant and the department heads have the use policies to sign before they are distributed. An ad will be placed for taking bids on nuisance snow removal of sidewalks thru the winter.

**PWD:** Champeau written report was reviewed. There were 2 services lines repaired from the construction, repaired the grapple and welding was done on the dump truck. Viking will be doing the repairs on the water tower from the Derecho.

**Fire:** Chief Pierce written report showed 1 call, new fire truck is in the station, Graybill is getting the siren fixed and the Pork Tenderloin supper is on October 23<sup>rd</sup>.

**Sheriff:** Written report was received with approximately 83 calls for service.

**Park:** Starting to take rentals for next year.

**Library:** Minutes from October were received. Clerk reported they would like to implement the Co-director and back pay starting in July. Clerk will consult with attorney, and they will have to adjust budget to cover the expense going forward or file an amendment. Judy expressed her disliking on the new positions and they new job duties. They will be using the open lot by the bank for pumpkin bowling and golf on October 27<sup>th</sup>.

**EMS:** Coppess reported 115 calls to date, training on blood borne pathogens and pediatrics.

**Council:** None

### New Business

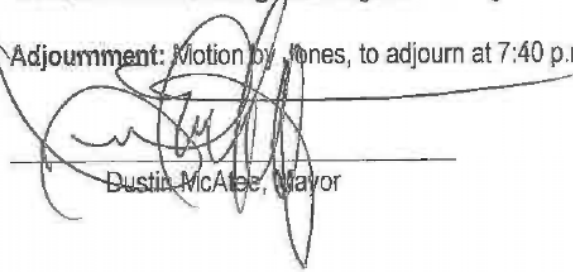
Dawn, Lisa and Chris presented on the focus group meetings for the Broadway Street Properties. The funding should be received in July with deconstruction starting after that. First the city will have to abate the asbestos, with a 50/50 match from the DNR brownfields program. Clerk will look into using ARP funding for the project. Approval was given to move forward with getting quotes from Terracon to do the oversite. Discussion on Ordinance for minimum structure standards was tabled. Motion by Tharp, seconded by Knapp to approve Walnut Creek Construction for the removal of trees and stumps according to the list for the amount of \$11,750. Roll call vote, all ayes. Motion by Tharp, seconded by Deppe to approve Trunk or Treating for October 24<sup>th</sup> from 2-3 and Trick or Treating on October 31<sup>st</sup> from 5 till 7pm. All ayes. Motion by Tharp, seconded by Rottman to approve Jake Jones to the fire department roster, roll call vote- all ayes.

### Old Business

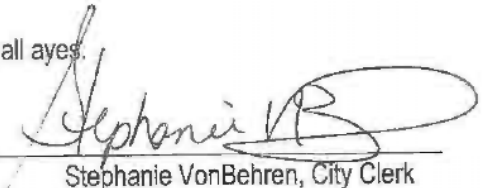
Clerk gave an update on the nuisance property at 202 E. Preston. The property owner has 30 days to clean up the property or the city will contract to have it cleaned up. Next hearing is November 3<sup>rd</sup>.

**Schedule next meeting:** Next regular meeting was scheduled for Monday November 8<sup>th</sup>, 2021 at 7:00PM

**Adjournment:** Motion by Jones, to adjourn at 7:40 p.m., second by Tharp, all ayes.

  
Dustin McAtee, Mayor

ATTEST:

  
Stephanie VonBehren, City Clerk

## CITY OF STANWOOD

Stanwood City Council met in regular session on 11/18/2021, at 7:00 pm in Council Chambers. Council present: Tharp, Deppe, Knapp and Rottman. Also present: Clerk VonBehren, Sue Hall, Richard Meyer, Warren Wethington, Ed Andrews, and Wendell Wanek.

Mayor McAtee called the meeting to order at 7:00

**Consent Agenda:** Motion by Deppe, seconded by Tharp to approve agenda as posted, prior minutes, claims and finance report. All ayes.

**Visitors:** Ed Andrews and Wendell Wanek, both representing Stanwood Economic Development (STEDCO), spoke to the council about helping the city with the cost of the asbestos abatement on the Broadway Street properties. They are offering to provide financial assistance in the amount of \$15,000 to \$20,000 for the asbestos abatement removal. Clerk will notify them once the final bill is received. The Mayor and Council thanked them for their generous contribution.

### Reports

**Mayor:** Mayor McAtee attended the EMA/911 meetings, Mayors meeting and will be attending the Lower watershed coalition meeting.

**Clerk/Zoning:** Clerk VonBehren reported attending Iowa Land Records and E-submission class. The park shelter will be used on Thursdays for a family visitation. The Broadway street properties has been submitted to State Historical Preservation Origination for a 30-day review. A meeting was held with CR signs and the DOT concerning the Library sign on Highway 30 & 38. The DOT stated the stop block was not painted in the right spot when they redid the highway. That will be corrected and the sign will be moved 2 foot higher. It is legally out of the DOT right of way. Discussion was held on delinquent utility bills and Community action helping with delinquent water and sewer fees. Clerk will notify delinquent customers they are still responsible for the garbage and recycling fees, and services can be disconnected for non-payment of those fees.

**PWD:** Champeau reported the Restrooms at the park are winterized and closed. He will be replacing the doors in the spring. He will be meeting with the electrician to replace the light at the park and a couple outlets on the poles for holiday lights. Greg and him will be attending a winter maintenance workshop on November 18<sup>th</sup> in Coralville, and the city will be getting its salt from the DOT this year.

**Sheriff:** Written report was received with approximately 78 calls for service, Warren was notified that the fireworks/explosions are still happening. Also, complaints to the city have been received about burning trash and barking dogs were reported.

**Park:** None

**Library:** Minutes from last 2 meetings were reviewed. There was a great turn out for the pumpkin activities. They will be doing interviews for the Director position.

**EMS:** Written report showed 137 calls to date, and a breakdown of runs by district. Council requested to see previous months calls to compare each month. Richard Meyer reported training was on child burns.

**Council:** Deppe asked about the FEMA reimbursement, Clerk will contact out local representative for further assistance.

### New Business

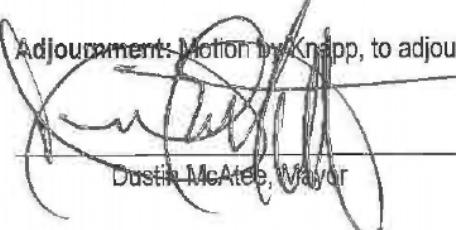
Motion by Tharp, seconded by Deppe to approve Resolution 2021-18, Hazard Mitigation Grant local match. The city will be responsible for \$3409.80 of the \$22,732 grant for 2 generators. 1 for the park shelter and 1 for the City Hall building. Roll call vote, all ayes. Motion by Deppe, seconded by Tharp to approve a curb cut for J&L Investments LLC, all ayes. Two snow bids were received, Motion by Rottman, seconded by Knapp to approve bid from Deppe Construction, Ayes-3, abstain-1.

### Old Business

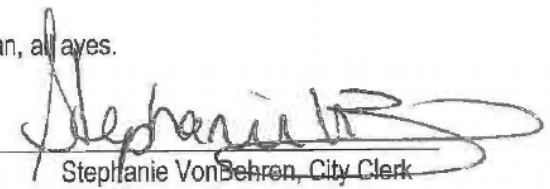
Clerk gave an update on the nuisance property at 202 E. Preston, there will be a court hearing on November 10<sup>th</sup>. Clerk will have the attorney contact the owner of 201 E. Center Street about getting the property cleaned up.

**Schedule next meeting:** Next regular meeting was scheduled for Monday December 13<sup>th</sup>, 2021 at 7:00PM

**Adjournment:** Motion by Knapp, to adjourn at 8:18 p.m., second by Rottman, all ayes.

  
Dustin McAtee, Mayor

ATTEST:

  
Stephanie VonBehren, City Clerk

## CITY OF STANWOOD

Stanwood City Council met in regular session on 12/13/2021, at 7:00 pm in Council Chambers. Council present: Tharp, Deppe(zoom), Knapp and Rottman. Also present: Clerk VonBehren, Sue Hall, Richard Meyer, Warren Wethington, Megan Mallie, Rodney VonMuenster, and Megan Meyer.

Mayor McAtee called the meeting to order at 7:00

**Consent Agenda:** Motion by Deppe, seconded by Tharp to approve agenda as posted, prior minutes, claims, finance report and removing 5. e from the agenda. All ayes.

**Visitors-** None

### Reports

**Mayor:** Mayor McAtee attended the Lower Watershed Coalition meeting.

**Clerk/Zoning:** Clerk VonBehren reported attending a meeting to start promoting Sleep in Heavenly Peace to provide beds to Children in the area that need one. Clerks lunch will be on December 15<sup>th</sup> at Dittos. Clerk reported working with FEMA and staff from US Representative Mariannette Miller-Meeks to get our project streamlined and we should be obligated and funds awarded by the end of December.

**PWD:** Champeau reported JJJ has fixed 3 curb stops and the property owners have been billed. The Preston Street property has been cleaned up and the Center Street property is scheduled to get cleaned up. The library timer is fixed, snow fence is up, and 3 Christmas lights need new photo eyes,

**Sheriff:** Written report was received with approximately 85 calls for service, Warren reported the radio project will not be completed until October 2023 due to getting equipment and parts.

**Park:** 3 rentals in December

**Fire:** Written report was reviewed. They had 1 call for structure fire in Mechanicsville.

**Library:** Minutes from last 2 meetings were reviewed. Megan Mallie introduced herself and reported on the early out program and story hour. They will be hosting a News Years party during the day and looking at starting a book club.

**EMS:** Written report showed 151 calls to date, and a breakdown of runs by district for each month. It was requested to send notices to residents to check to make sure their house numbers are visible from the Street. Clerk will post on Facebook and utility bills.

**Council:** Rottman reported the holiday fest was liked by everyone and they will try to make it bigger next year and more advertising.

### New Business

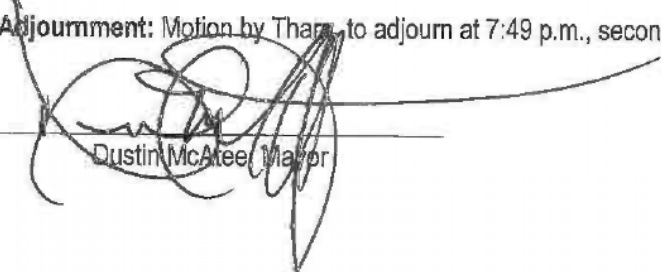
Mayor McAtee administered the Oath of Offices to Rottman, Tharp and Knapp. Motion by Rottman, seconded by Tharp to approve the EMS incentive pay according to the Resolution 2021-03, at the rate of drivers \$15, EMT \$20 and meetings \$10 for the Drivers and EMT's. Roll call vote, all ayes. Motion by Rottman, seconded by Tharp to approve the hiring of the Library Director as Megan Mallie, roll call vote, all ayes. Motion by Deppe, seconded by Tharp to approve Resolution 2021-19, setting public hearing on Max levy rate for January 10<sup>th</sup>, pending the county having the levy rates competed, roll call vote, all ayes.

### Old Business

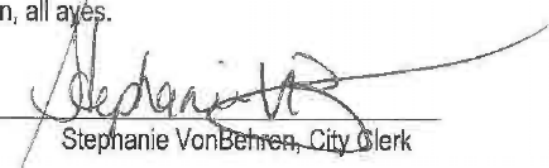
None

**Schedule next meeting:** Next regular meeting was scheduled for Monday January 10<sup>th</sup>, 2022 at 7:00PM

**Adjournment:** Motion by Tharp to adjourn at 7:49 p.m., second by Rottman, all ayes.

  
Dustin McAtee, Mayor

ATTEST:

  
Stephanie VonBehren, City Clerk